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# ALEMANY iPad DISTRIBUTION SCHEDULE

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Students must pick up iPads at the assigned time and date.

If you have more than one student, you may pick up all iPads at one time.

**Please check-in at the front office at the following times according to your last name** (beginning with the indicated letters):

TUESDAY, August 5	WEDNESDAY, AUGUST 6	THURSDAY, AUGUST 7
9:00 A – B	9:00 L – M	9:00 T – Z
10:00 C – D	10:00 N – Q	10:00 Make-up
11:00 E – G	11:00 R	11:00 Make-up
12:00 H – K	12:00 S	12:00 Make-up

**Before coming at the assigned time, the STUDENT MUST HAVE AN APPLE ID.**

**An already existing student ID is best.**

If the student needs to create an APPLE ID, please go to <http://support.apple.com/kb/ht2534> for instructions on setting up a free Apple ID.

The complete check-in and iPad distribution and set-up process will take approximately 1 hour from the time of check-in to completion and check-out.

If you cannot stay for the entire time, PLEASE DO NOT COME at the assigned time.

Instead, please come during the make-up times, on Thursday, August 7<sup>th</sup> (see above).

**Important iPad set-up steps must be completed in full and in the proper order before the iPad can be released to the student.**

**Also, remember to:**

- (1) Have the student enroll in the Alemany Network Account Control System (ANACS) at <https://myaccount.alemany.org> before the distribution date.
- (2) Bring the Alemany letter with student's Name, Username/Email, and Password. If you did not receive a Letter with a Username/Email please let them know when you check in for your appointment time in the main office.

Please send any questions or concerns to [iPad@alemany.org](mailto:iPad@alemany.org)

